



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Overview and Scrutiny Committee

Monday, 1st June, 2020 at 5.30 pm

Remotely via video link

Councillors:

Tony Bevis
Roy Cornell
Michael Croker
Leonard Crosbie
Brian Donnelly
Billy Greening
Frances Haigh
Nigel Jupp

Tim Lloyd
Roger Noel
Josh Potts
Jack Saheid
David Skipp
Ian Stannard
James Wright

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Election of Chairman	
2. Apologies for absence	
3. Appointment of Vice Chairman	
4. To approve the time of the meetings of the Committee for the next year	
5. Minutes	3 - 10
<i>To approve as correct the minutes of the meeting held on 20th January 2020. (Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to committeeservices@horsham.gov.uk at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
6. Declarations of Members' Interests	
To receive any declarations of interest from Members of the Committee	
7. Announcements	
To receive any announcements from the Chairman of the Committee or the Chief Executive	

8.	Overview and Scrutiny Annual Report	11 - 16
9.	Update from the Task and Finish Groups	
10.	Cabinet Forward Plan	17 - 22
11.	Report on the Council's Finance	23 - 38
12.	Valedictory statement from the outgoing chairman	

Overview and Scrutiny Committee 20 JANUARY 2020

Present: Councillors: Leonard Crosbie (Chairman), Brian Donnelly (Vice-Chairman), Roy Cornell, Michael Croker, Billy Greening, Frances Haigh, Nigel Jupp, Lynn Lambert, Tim Lloyd, Louise Potter, Josh Potts, David Skipp, Ian Stannard and James Wright

Absent: Councillors: Jack Saheid

Also Present: Cabinet Member for Leisure and Culture
Director of Community Services
Director of Corporate Resources
Head of Finance
Corporate Project Manager
Head of Property and Facilities
Councillor Ruth Fletcher
Councillor Christian Mitchell

SO/44 **MINUTES**

The minutes of the meeting held on 25th November 2019 were approved as correct record and signed by the Chairman subject to an amendment changing the first bullet point in SO/39 to read £308,000 not £308,000,000.

SO/45 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

SO/46 **ANNOUNCEMENTS**

The Committee welcomed its new member Councillor Wright.

The Chairman of the Overview and Scrutiny Committee stated that he would be standing down as Chairman after the next Overview and Scrutiny Committee meeting on 23rd March 2020.

SO/47 **MINUTES OF THE TASK AND FINISH GROUPS**

i) Task and Finish Group on Off Street Parking

The Chairman of the Task and Finish Group on updated the Committee on the Group's work. An Area Highways Manager from West Sussex County Council had attended the group's meeting on 16th December 2019 and two senior officers from the County Council had attended a meeting on 20th January 2020. These officers were a County Highways (Development Management) Team Manager and a Principal Planner in the Transport Planning & Policy Team.

There had been a discussion about the rationale behind the County Council's planning matrix which determined the number of off road car parking spaces required for a development. The members of the Task and Finish group felt the numbers allowed by the planning matrix were inadequate and that ward members needed to be more involved in decisions about parking spaces as they knew the area. They proposed to develop their own parking matrix whereby:

- a one bedroom place would be allocated 2 parking spaces
- a two bedroom place 2 spaces
- a three bedroom place 3 spaces
- a four bedroom place 3 spaces.

At the next meeting of the task and finish group on 10th February 2020 the group would put together a recommendation for the Overview and Scrutiny Committee that Horsham District Council should develop its own planning matrix.

The Chairman sought assurance that the task and finish group had gone into thorough consultation with County Council officers regarding their statutory responsibilities and he was assured that there had been discussions and the situation was open to interpretation. It was stated that having West Sussex County Council Highways as a consultee with a no objection position would protect Horsham District Council legally from planning appeals. Arun District Council and Crawley Borough Council had done this whilst having their own SPD planning matrices.

There was a further discussion around whether the work on the new planning matrix would feed into the Local Plan consultation. The Chairman of the Task and Finish Group said he was happy for it to do so.

ii) Task and Finish Group on Public Health

The Chairman of the Task and Finish Group reported that the last meeting of the group had been on 19th November 2019 and the Cabinet Member for Community and Wellbeing had attended. The CCG would not attend meetings of the group despite repeated invitations. The Chairman of the Task and Finish Group felt that Overview and Scrutiny was meant to review and scrutinise the performance of other public bodies in the area as set out in the Council's Constitution.

The Chairman suggested sending a copy of the minutes of the Task and Finish Group to Horsham's MP Jeremy Quinn.

The members of Overview and Scrutiny asked the reasons the CCG had given for non-attendance and were told that they were purdah, that the CCG representatives were too busy and that a phone conversation was offered instead.

The Chairman of the Task and Finish Group also reported that Democratic Services at Horsham Council had received an email from Democratic Services

at West Sussex County Council saying that Horsham should not be scrutinising health. The Chairman of the Task and Finish Group felt West Sussex covered a very large area whilst the Task and Finish Group was focusing on a much smaller area of Horsham District and a specific issue.

RESOLVED

To send a copy of the Task and Finish Group Meeting on public health to the MP Jeremy Quinn.

SO/48 **COUNCIL BUDGET 2020/21**

The Director of Corporate Resources presented the Council Budget for 2020/21. The net budget requirement for 2020/21 at £11.2m was £0.77m higher than in 2019/20. The budget included £3.5 million to cover additional costs including the loss of £0.87m recycling credits received from West Sussex County Council and increased charges for customers paying by credit card. The Council had made £2.76 million efficiencies to help offset these costs. The Council was able to set a budget which would generate a surplus which would help towards funding future transformation to maximise efficiency and effectiveness.

The proposed 2% Council tax increase remained the lowest in West Sussex and in the lowest quartile nationally.

The proposed capital program for the next financial year would cost £13.3 million and would include improvements to rural car parks, the Highwood development, and disability adjustments to homes.

It was reported that it was felt that the Council's reserves were sufficient to cover the revenue and capital budget at the present time but that beyond 2021 the situation was more uncertain. The director suggested that it was not possible to try to produce a balanced budget for two years in the future as there were too many unknowns to determine whether the Council's estimates were likely to be accurate such as the future of the New Homes Bonus, the Fair Funding Review and potential loss of business rates. Indications were the loss of these funds could leave the Council approximately £7,500,000 worse off.

It was requested that in future the Chairman invite the Cabinet Member for Finance to attend the Overview and Scrutiny Committee when large financial matters were discussed.

The losses of £261,000 for the museum and of £222,000 for the Capitol were questioned by Councillors. It was noted that neither had ever produced a profit but were greatly appreciated by the community. It was further noted that the Capitol had been adversely affected by the opening of the Everyman Cinema.

It was noted that most new posts were created because of the move towards digital technology.

There was a loss of £871,000 in recycling credits from West Sussex County Council. It was felt that County Council financial losses were being moved on to the District Council. It was further noted that if Horsham Council was required to collect food waste it would cost half a million pounds and involve changes to recycling schedules.

There was a question around the budget of £3,000,000 a year for investment properties held by the Council. It was explained that sometimes there were good investment opportunities for the Council and at other times there were not. There was a discussion about the money kept aside in the budget to pay for this. The money was not rolled forward from year to year.

RESOLVED

That the Cabinet Member for Finance would be invited to future meetings of the Overview and Scrutiny Committee when large financial items were to be discussed.

SO/49 **OVERVIEW AND SCRUTINY COMMITTEE REPORTING TO FULL COUNCIL**

The Chairman stated that he would like Overview and Scrutiny Committee reports and task and finish reports to be reported to meetings of the Full Council as they were of relevance to all Councillors and constituents so reporting would give everyone an indication of what Overview and Scrutiny were doing. The Monitoring Officer had said that reports and recommendations could go to Full Council but the Constitution did not allow Committee minutes to do so. It was noted that a summary of the findings of the task and finish groups and the Overview and Scrutiny Committee would go to Council.

SO/50 **MEETING OF THE CHAIRMAN OF OVERVIEW AND SCRUTINY WITH THE LEADER OF THE COUNCIL / SENIOR MANAGEMENT**

The Chairman of the Overview and Scrutiny Committee stressed the importance of transparency. He stated that as Chairman of Overview and Scrutiny he was encouraged to liaise with the Leader of the Council and he would continue to do so as recommended in the Government guidance so that Overview and Scrutiny and the Executive were each aware of the work of the other.

SO/51 **ANALYSIS AND CONCLUSIONS ON PROPOSED HIGHWOOD COMMUNITY CENTRE**

The Chairman considered that major schemes should be brought to the attention of Overview and Scrutiny earlier as recommended in Government guidance. Also, he had asked to see the Cabinet report for the Highwood development and the report was now available before going to Cabinet.

The Cabinet Member for Leisure and Culture had been invited to the Overview and Scrutiny Committee meeting. He explained that consultation on the proposals for the Highwood Community Centre had begun on 23rd November 2019.

The Head of Property and Facilities gave a presentation about the proposed Highwood Community Centre and Drill Hall redevelopment. Key points were as follows:

- The Town Centre had other assets including: The Needles Centre, The Drill Hall, the Scout Hut, the ambulance station, the Park Barn, the Capitol Studio. The Cabinet Member also mentioned the Millennium Hall in Roffey and the Methodist Hall on London Road. Local Members questioned the availability of other venues at the times required.
- The Drill Hall had a capacity of roughly 1000m² with a hall of 375m². The Drill Hall's regular users were dance groups and events about once a month. There were also larger ad hoc events. Regular large events included Sussex Artists for 15 days and beer festivals.
- The Drill Hall received a financial subsidy of approximately £45,000 per annum.
- The Drill Hall was approximately 90 years old and had been purpose built for military training. It had poor thermal performance and the cavernous main area was inflexible with all the meeting rooms leading off the main hall. However the sprung floor appealed to dance groups.
- The Highwood site would have daytime parking on site
- The main option for the future of the Drill Hall was to redevelop it to create approximately 20 affordable homes for rent.
- Another option was to refurbish it. This would mean decanting the existing users and closing the building for at least 9 months. There would also be a capital cost of £1 million. It was estimated that the subsidy would increase to £90,000 and there was no guarantee that existing users would return.
- The total revenue cost to the Council of the Highwood development would be £38,000. If the Drill Hall were redeveloped it could create an additional £137,000 per annum for the Council through rent to its housing company.
- The proposal which had been put forward would give existing users of the Drill Hall two years to find an alternative venue.

During the subsequent discussion, other arguments for and against the redevelopment of the Drill Hall were as follows:

For

- The Drill Hall was only used, on average for 9.8% of its usable hours and the Council had a statutory responsibility to ensure public funds were well used.
- Purpose built community centres were much better.
- Building a community centre at Highwood was needed to prevent potential social problems in the future and in order to be able to provide a large nursery facility on the site which would generate revenue.

- Affordable housing was really needed in the town.
- The Highwood Community Centre could be easier to access by car.

Against

- Denne Ward, where the Drill Hall was located, included the town centre so the Drill Hall was an asset for the whole town not a neighbourhood community centre.
- There had been no cost benefit analysis of the option to repair the Drill Hall and then charge higher rates.
- Decisions on the future of the Drill Hall did not need to be linked to decisions on Highwood.

It was noted that Berkeley Homes had a specific agreement to provide the land for the community facility as part of the development at Highwood. They had also provided money by way of an easement contribution.

Two Councillors not on the Committee were permitted by the Chairman to put their views to the group. Their points were as follows:

- It was being presented as a fait accompli that social housing would be developed on the Drill Hall site and better consultation was needed.
- There had been little information and other options had not been considered.
- There were access problems to the Highwood development
- Better use could be made of the ancillary buildings at the Drill Hall

The Chairman was concerned that a sum of £2 million had been identified as the cost of the overall project. £1.2 million plus some Section 106 funding had been received from Berkeley Homes as a contribution to the project. Therefore less than £700,000 was needed from Council funding.

He also pointed out that Highwood was 3 miles from the centre of Horsham.

In conclusion, the Chairman proposed the following motions:

- a) The Highwood community centre development be treated as a stand alone scheme at a net cost to the council of less than £700,000.

The motion was defeated

- b) The future of community facilities in the town needed to be considered together with the proposed development of the Drill Hall for (affordable homes) and an overall review of the site as a whole.

The motion was defeated.

SO/52 **CABINET FORWARD PLAN**

This agenda item was deferred to a later meeting.

The meeting closed at 8.40 pm having commenced at 5.30 pm

CHAIRMAN

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Report to Overview and Scrutiny Committee

Date

By the Chairman of the Overview and Scrutiny Committee



**Horsham
District
Council**

INFORMATION REPORT

Not Exempt

Overview and Scrutiny Annual Report 2019/20

Executive Summary

This report provides a review of the work of the Overview and Scrutiny Committee during the municipal year 2019/20.

Recommendations

The Committee is recommended to:

- i) Refer the report to Council for noting.

Reasons for Recommendations

- i) To tell the Council about the work of the Overview and Scrutiny Committee during the municipal year 2019/20 as required by the Constitution.

Background Papers

Final Report of the Task and Finish Group on Off Street Parking.

Wards affected: All

Contact: Georgina Hall, Scrutiny and Committee Support Officer, 01403 215526

Jane Eaton, Director of Corporate Resources, 01403 215300

Background Information

1 Introduction and Background

- 1.1 The Local Government Act of 2000 introduced the Cabinet system to speed up Council decision-making. The Act required all councils operating cabinet governance arrangements to have an Overview and Scrutiny Committee as a counterbalance to the Cabinet.
- 1.2 Overview and Scrutiny aims to contribute to the delivery of efficient and effective services that meet the needs and aspirations of local people. Members of Overview and Scrutiny are encouraged to have an independent mind set and it is important to safeguard the independence of the Overview and Scrutiny Committee. The Committee has the right to receive reports and other information in a timely manner in order to question decisions.
- 1.3 Overview and Scrutiny's role is to question the Cabinet, officers and representatives of other organisations and make recommendations to the Cabinet or Council. Overview and Scrutiny should improve the Council's decision-making process and make it clear and accessible.

2 Relevant Council policy

- 2.1 Overview and Scrutiny contributes to all Council policies.

3 Details

3.1 Role of the Overview and Scrutiny Committee

- 3.1.1 The role of the Overview and Scrutiny Committee is set out in paragraph 6.2 of the Horsham District Council Constitution:
 - i) Assist in the strategic development of policy
 - ii) Review issues of local concern
 - iii) Review the policy of others within and outside the Council
 - iv) Call-in Cabinet decisions
 - v) Scrutinise the Council's decision-making processes
 - vi) Monitor the internal and external delivery of services
 - vii) Review specific services
 - viii) Monitor and scrutinise the activities of outside bodies.

3.2 Membership in 2019/20

- 3.2.1 At the start of the 2018/19 year the Committee members appointed by the Council were: Roy Cornell, Michael Croker, Leonard Crosbie, Brian Donnelly, Billy Greening, Frances Haigh, Nigel Jupp, Lynn Lambert, Richard Landeryou, Tim Lloyd, Louise Potter, Josh Potts, Jack Saheid, David Skipp and Ian Stannard. The Committee elected Leonard Crosbie Chairman and Brian Donnelly Vice-Chairman.

3.2.2 James Wright joined the Committee in January 2020, replacing Richard Landeryou and Roger Noel joined the Committee in February 2020, replacing Lynn Lambert.

3.3 Work completed by the Committee during 2018/19

3.3.1 In summer 2018 the Overview and Scrutiny Committee held a Task and Finish Group to review the success of its previous review. Arising from this in November 2018 the Overview and Scrutiny Committee agreed to establish three working groups: Finance and Performance; Business Improvement and Community, to review these areas in more detail prior to them coming to the overall Overview and Scrutiny Committee. The 2019/20 Overview and Scrutiny Committee overturned the November 2018 recommendations in June 2019. Arrangements for Overview and Scrutiny Committee operated with up to three Task and Finish Groups and no standing sub-committees during the year.

3.3.2 The Overview and Scrutiny Committee received quarterly reports on the Council's corporate plan priorities, finance and performance for the financial year. They questioned the Director of Corporate Resources on points of detail in these reports and referred questions to other officers for written replies.

3.3.3. In September 2019 the Overview and Scrutiny Committee received an annual update on Crime and Disorder. This is one of its statutory roles.

3.3.4 In November 2018 the Committee received the Medium Term Financial Strategy on its way to Cabinet and the Chairman took the Committee's views to the Cabinet meeting.

3.3.5 In January 2020 the Committee reviewed the report to Cabinet on the proposals for the future of the Drill Hall and the Highwood Community Centre prior to the Cabinet decision.

3.3.6.1 Review of Off Street Parking

Following concerns from a member of the Committee that West Sussex County Council's SPD Planning Matrix did not allow for sufficient off street parking, Councillors looked into the possibility of removing West Sussex County Council as a statutory consultee on planning decisions and developing their own parking matrix.

The work of this Task and Finish Group was delayed by the COVID 19 situation.

The Group recommended to the Cabinet Member for XXX that a consultant be engaged for three months to develop a parking matrix for Horsham District similar to the one which had been developed by Arun District Council and that the County Council be consulted on parking matters in order to protect the Council from planning appeals. WSCC would consider road safety issues.

3.3.7.2 Review of Public Health

Following concerns about the difficulties of getting GP appointments and the amount of new housing putting a strain on the health infrastructure, a task and finish group on public health was established.

The work of this Task and Finish Group was delayed by the COVID 19 situation. A planned meeting with the new head of the Horsham CCG had to be delayed because of the health crisis.

3.4 Development of the Committee's skills

- 3.4.1 The Scrutiny Officer received training from South East Employers on Committee Administration in February and March 2020.

4 Joint Overview and Scrutiny Arrangements in West Sussex

- 4.1.1 Arun, Chichester, Horsham and Mid Sussex District Councils, Crawley Borough Council and West Sussex County Council agreed in late 2012 have a Joint Scrutiny Steering Group. Worthing Borough and Adur District Councils decided not to take part in the formal arrangements at that stage but joined the group in November 2014. The Chairman of our Overview and Scrutiny Committee attends the Joint Scrutiny Steering Group.

5 Next Steps

- 5.1 The Overview and Scrutiny Committee will determine its work programme for the municipal year 2020/21 at its meeting on 1st June 2020 and add additional task and finish groups when suggested. Any councillor or member of the public can request a task and finish review and Overview and Scrutiny ask all councillors to do consider issues that would benefit from a review. The Horsham District Council website has a work programme suggestion form for this purpose.

6 Other Courses of Action Considered but Rejected

- 6.1 None, reporting to Council annually is a requirement of the Council's constitution.

7 Resource Consequences

- 7.1 This report has no resource consequences and associated officer workload will be contained within the existing budget.

8 Risk Assessment

- 8.1 There are no risks arising from the report. The Overview and Scrutiny function is a key mitigation to the risks associated with operating the Council running its decision making using a Cabinet system. Overview and Scrutiny's decision during the year to bring forward its meeting to precede Cabinet meetings improves its opportunity to help Cabinet make the right decisions for its residents, business and visitors.

9 Other Considerations

- 9.1 When scrutinising decisions, the Overview and Scrutiny Committee has regard to Crime & Disorder; Human Rights; Equality & Diversity and Sustainability. The

Committee considers a report on Crime and Disorder annually, in the 2018/19 year in June 2018.

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 May 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Cash Collection Service Tender	Cabinet	4 Jun 2020	Part exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Leader and Cabinet Member for Finance and Assets (Councillor Ray Dawe)
2.	Renewal of energy purchasing contract through LASER	Cabinet	4 Jun 2020	Open	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Leader and Cabinet Member for Finance and Assets (Councillor Ray Dawe)
3.	Review of fees for High Hedge Disputes	Cabinet	4 Jun 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
4.	Review of Southwater Country Park car parking	Cabinet	4 Jun 2020	Open	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Housing Strategy 2019 - 2024	Cabinet	4 Jun 2020	Open	Rob Jarvis, Head of Housing & Community Services. robert.jarvis@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
6.	Grounds maintenance contract	Cabinet	4 Jun 2020	Open	Adam Chalmers, Director of Community Services. adam.chalmers@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)
7.	Purchase of four 3.5 Tonne Vehicles for use by the Litter and Cleansing Department	Cabinet Member for Environment, Recycling and Waste	Not before 4th Jun 2020	Open	John McArthur, Head of Waste, Recycling, Street Scene & Fleet Services john.mcarthur@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus)
8.	Charging for Horsham District Transport modelling data	Cabinet	4 Jun 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Conservation Area Appraisal - Warnham and Slinfold	Cabinet	23 Jul 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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Report to Overview and Scrutiny Committee

Date of meeting 1 June 2020

By the Head of Finance

INFORMATION REPORT



Horsham
District
Council

Not exempt

REPORT ON THE COUNCIL'S FINANCE PERFORMANCE IN 2019/20

Executive Summary

This report gives the Overview and Scrutiny Committee information to help it carry out its role of monitoring the internal and external delivery of services by detailing how successful the Council has been in delivering against the budget.

The Council delivered a £246k revenue surplus after allowing for budgets that will be carried to 2020/21 to cover essential expenditure which has been unavoidably delayed.

Capital expenditure amounted to £9.8m which was 45% of the approved £21.7m capital programme.

Recommendations

Members are recommended to note:

- i) the financial position of the Council as outlined in the report.
- ii) the revenue budgets carried forwards as approved by the Director of Corporate Resources, as outlined in the report.
- iii) the transfers between the general reserves and the earmarked reserves as outlined in the report.

Reasons for Recommendations

The monitoring of Financial Delivery as part of the duty of Best Value to drive up service improvement:

- i-iii) Monitoring of the Council's budget is essential, so that action can be taken to safeguard the Council's financial position if required.

Consultation: Senior Leadership Team, Cabinet Members.

Wards affected: All

Contact: Dominic Bradley, Head of Finance, 01403 215302

Background Papers:

Appendix A: Financial highlight outturn report

Appendix B: Revenue dashboard outturn

Appendix C: Capital outturn

Appendix D: Revenue budgets carried forward into 2020/21

Appendix E: Transformation fund at 31 March 2020

Appendix F: Useable reserves; movement between GF and ear-marked reserves

Background Information

1. Monitoring of performance

- 1.1 One of the roles of the Overview and Scrutiny Committee is to review the internal and external delivery of the Council's services. The Committee does this by looking at the Council's progress in financial performance.

2 Financial performance

- 2.1 Appendix A is the Council's Financial Dashboard. The Council has delivered a £246k revenue surplus which is less than the £828k surplus last year. This is after the deduction of £165k which will be carried forward to next year (compared to £201k last year), as shown in appendix E. Within the surplus, there are services spending more than their budget and others spending less or where the Council is collecting more money than budgeted. A large proportion of the surplus is from income that has exceeded budget, but there were also some lower costs than budgeted.
- 2.2 Appendix B is the Council's Revenue Dashboard containing managers' comments on the more significant differences from budget.
- 2.3 Appendix C is the detailed capital programme and expenditures from 2019/20. Projects spent £9.82m (45% of the £21.7m programme) which compares to £14.5m (53% of £27.4m) in 2018/19.
- 2.4 The performance again reflects officer ambition and optimism in the capital programme against the reality of large capital projects often involving third parties over which the Council has limited control, being difficult to deliver.
- 2.5 Delays to replacing the running track at Broadbridge Heath, the Highwood community centre and further commercial property investment were three of the larger projects that did not progress as originally planned in the year. The Council also underspent on housing enabling grants and replacement vehicles. Where this and other capital expenditure is still required, the unspent capital budgets will be re-profiled into later years.
- 2.6 The Council holds a number of ear marked reserves which may be used in year to fund associated expenditure. Where grants and contributions are received in year but not spent the unused portion may be transferred to ear marked reserves for use in future years. The Council can also chose to move funds from the general fund reserve to ear marked reserves to cover future costs.
- 2.7 Appendix F sets out the movements between the general fund and ear marked reserves. The level of general fund reserves at 31 March 2020 stood at £15.7m and earmarked reserves at £9.5m. The usable reserves total of £25.2m at 31 March 2020 compares to £23m at 31 March 2019. The receipt of £4.8m of NHB in 2019/20 has contributed to the stability of these reserves.
- 2.8 The Council had forecast a budget surplus in 2020/21 and near balanced budgets through to 2023/24. This had relied on a range of actions being implemented to help deliver further income generation and efficiency measures, requiring further investment in transformational projects. The impact of Covid-19 in March 2020 and subsequent lockdown is causing unprecedented disruption to the economy and

Council services. A significant overspend is forecast from the significant loss of income and additional expenditure in 2020/21 to date and projected forwards for the rest of the year. It remains important to invest in transformational projects.

- 2.9 The next phase of this transformation will focus on how we ensure that services are designed to meet customer's needs and done in the most efficient way, which in its simplest form means without officers re-keying data. Projects to facilitate transformation include areas such as a new Planning and Regulatory system and other ICT investments to help unlock digital change, improve customer self-service, and investment in staff to help drive cultural change.
- 2.10 Subject to Cabinet approval, £123k will be transferred from the General Fund reserve balance to top up the existing balance of £377k at 31 March 2020 in the earmarked transformation reserve to £0.5m for this purpose during 2020/21. This will help to set aside a balance to help transform the Council in the future; effectively being funded using the budget surplus. Expenditure from this transformation reserve will follow the normal financial authorisation and budget process procedures. Appendix E contains a snapshot of the transformation fund at 31 March 2020 with early anticipated estimated future expenditure.
- 2.11 This 'policy' would be revisited each year should a surplus be made in future years.

4 Outcome of consultations

- 4.1 The Chief Executive and Directors together with the individual Cabinet Members have reviewed the reports contained in the appendices to this reports. Sections 2 and 3 tell Committee where officers are taking action on points of concern. Action on lesser issues is mentioned in the appendices.

5. Other courses of action considered but rejected

- 5.1 None. The Council must monitor its performance and take corrective action where appropriate.

6. Resources consequences

- 6.1 There are no staffing or direct financial consequences from the Overview and Scrutiny Committee reviewing this report.

7. Consequences of the proposed action

- 7.1 This report does not impact on Crime & Disorder; Human Rights; Equality & Diversity and Sustainability matters. Overview and Scrutiny reviewing this report and raising any concerns they have reduces the risk that management or Cabinet have missed any performance or financial trends they need to address.

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Budget Monitoring and Forecast Outturn – April to March 2020

Highlight report – 21 May 2020

Summary: The revenue net expenditure outturn results in a £246k surplus for 2019/20, after allowing for the carry forward of six 2019/20 budgets for projects still to be delivered into 2020/21 which total £165k (£201k last year). Of this surplus, Housing Benefit payments makes up £39k of the surplus, so the ‘controllable’ surplus is a £208k surplus. The smaller surplus than in previous years is the result of tighter budgets being set, fewer additional efficiencies and income generation coming on stream during the year, and also the impact of COVID-19 during March. There have been a higher level of budget overspend areas which have netted down the surpluses more than in previous years. Note that the impact of Covid-19 will affect 2020/21 much more than 2019/20.

Revenue Outturn:

£000	2019/20	2018/19
Chief Executive	(78)	(103)
Resources	30	(417)
Community and Culture	(38)	173
Place	(122)	(482)
Total overspend / (surplus)	(208)	(828)
Housing Benefit payments	(39)	0
Grant total budget overspend / (surplus)	(246)	(828)

Outturn significant variances from budget

Top five areas of overspend totalling £1.1m

The Capitol was affected by Everyman on film income, setting up and refurbishing the bar and café, higher casual salaries due to the year of culture, changes to the daytime staffing presence and the impact of Covid-19 in March.

Legal and Democratic services overspent on staff due to two unplanned elections in the year and employing a consultant as there was no elections manager in post, and the difficulties in recruiting qualified solicitors.

Parking was impacted by the building of Piries Place car park, higher repairs and maintenance and Covid-19 in March.

Parks had a lower level of income and higher staff costs including Southwater County Park wardens to help control overcrowding in peak periods.

Building control income was also down throughout the year but also March from the impact of Covid-19, albeit partially offset from some staff savings.

Capital Expenditure:

Spend of £9.8m, 45% of the programmed £21.7m, including £4m on car parks. Budgets for continuing projects will be rolled into 2020/21, but some projects e.g. £2m running track will not be rolled forward.

The largest areas of underspend in addition to the running track include commercial property, Highwood community centre, Housing enabling grants to Registered Providers and the vehicle replacement programme. These six projects didn’t spend £7.2m (33%) of the capital programme.

The Swan Walk capital contributions are accrued figures based on the late invoices received in early 2020. These invoices were considerably larger than the estimated budgets. The Head of Property and Facilities is currently discussing this contested amount with the supplier as the cause of this has not been fully explained. Should any ‘overspend’ be required, any additional capital budget will be requested before payment is made. The Head of Property and Facilities is intending to resolve the whole issue soon, but has been delayed by Covid-19.

Outturn significant variances from budget

Top five areas of surpluses totalling £1.2m

Street Scene & Fleet had staff savings and less vehicle maintenance, whilst Waste & Recycling generated more net income from garden and business waste.

Corporately, the Council benefited from lower insurance premiums following a retender and fewer redundancies.

Development received fees higher and used less consultancy and Spatial Planning reduced both spend on some projects and the number of projects.

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2019/2020 - Revenue Outturn - 1 April 2019 to 31 March 2020

Service area.	Table in '£000	Exp	Annual Exp Budget	Exp Variance	Income	Annual Income Budget	Income variance	Net Spend	Net Budget	Over spend / (surplus)	Comments . Variances over £50k	
CAPITOL		2,503	2,090	413	(2,099)	(1,936)	(162)	405	154	251	Impact of Everyman on film. Slow start to bar and café due to refurbishing and setting up meaning a lower net income. Casual staffing costs higher due to increased number of events in year of culture and changes in daytime staffing presence. Plus some Covid-19 impact in March.	
LEGAL & DEMOCRATIC		1,592	1,168	424	(258)	(79)	(179)	1,334	1,089	245	Impact of two unplanned elections and use of consultant as election manager vacancy. Additional spend in Legal Services also due to difficulties recruiting qualified solicitors.	
PARKING SERVICES		2,404	2,236	168	(4,980)	(5,033)	52	(2,576)	(2,796)	220	Impact of Piries Car Park and Covid-19 in March, plus higher repairs and maintenance.	
PARKS & COUNTRYSIDE SERVICES		1,557	1,396	160	(454)	(507)	53	1,103	889	214	Reduction in income incl cemeteries. Additional tree maintenance costs and staffing including Southwater country park wardens costs.	
BUILDING CONTROL		802	848	(47)	(726)	(891)	165	76	(43)	119	Income below budget , some savings on staffing costs.	
LEISURE & CULTURE		479	344	135	(62)	(45)	(17)	416	299	118	Year of culture as a three year project has overspent	
HOUSING		1,666	1,444	222	(1,354)	(1,234)	(120)	312	210	102	Property maintenance and utilities are over budget along with accommodation costs and Bed & Breakfast demand. Rental income from temporary accommodation behind budget. Partially offset by savings on the housing feasibility budget.	
ECONOMIC DEVELOPMENT		1,231	525	706	(752)	(73)	(679)	479	452	27	Overall no significant movement	
PROPERTIES & FACILITIES		642	617	24	(8)	(1)	(7)	634	617	17		
INVESTMENT PROPERTIES		528	379	149	(4,223)	(4,092)	(132)	(3,696)	(3,713)	17		
ENVIRONMENTAL SERVICES/LICENSING		1,334	1,279	55	(644)	(600)	(44)	690	679	11		
COMMUNITY SAFETY		828	832	(4)	(479)	(491)	12	349	341	8		
LEISURE SERVICES		591	567	24	(972)	(953)	(19)	(381)	(386)	6		
HUMAN RESOURCES & ORG DEVELOPMENT		528	503	25	(29)	0	(29)	499	503	(4)		
PERFORMANCE AND PROJECT ASSURANCE		185	199	(14)	0	0	0	185	199	(14)		
CUSTOMER SERVICES		467	481	(14)	(12)	(10)	(2)	455	471	(16)		
MUSEUMS		358	291	67	(133)	(49)	(84)	225	242	(17)		
REVS & BENS ADMIN		1,389	1,094	295	(823)	(509)	(314)	565	585	(20)		
TECHNOLOGY		1,721	1,833	(112)	(10)	(100)	90	1,711	1,733	(22)		
FINANCE ACCOUNTANCY		791	821	(29)	(5)	0	(5)	786	821	(35)		
CORPORATE MANAGEMENT		1,166	1,194	(29)	(9)	0	(9)	1,157	1,194	(38)		
COMMUNICATIONS		447	486	(39)	(12)	(10)	(2)	435	476	(41)		
OPERATIONAL PROPERTIES		892	931	(39)	(146)	(143)	(3)	746	788	(42)		
HEALTH AND WELLBEING		269	280	(11)	(366)	(308)	(58)	(97)	(28)	(69)		Grant received exceeded spend.
COMMUNITY DEVELOPMENT		415	501	(87)	(16)	(32)	16	398	469	(71)		Grant received exceeded spend.
SPATIAL PLANNING		1,247	1,344	(97)	(146)	(120)	(26)	1,102	1,224	(123)		Project costs have been less than expected
DEVELOPMENT		1,962	1,959	3	(1,796)	(1,655)	(141)	167	304	(138)		Planning fees higher than budget despite Covid-19 March downturn. Appeal costs lower than budget. Less consultancy used.

WASTE & RECYCLING	4,307	4,258	49	(4,379)	(4,077)	(302)	(72)	181	(253)	Additional trade and garden waste income , savings on staffing costs, less an increase in disposal costs.
FINANCE CORPORATE	684	977	(293)	(943)	(913)	(30)	(259)	64	(323)	Insurance retender savings and lower level of redundancy offset by higher centralised card transaction costs.
STREET SCENE & FLEET	2,333	2,670	(336)	(44)	(43)	(0)	2,290	2,626	(337)	Savings on staff, vehicle maintenance, fuel, leasing and insurance. Overspend on property maintenance
TOTAL	35,317	33,549	1,768	(25,880)	(23,904)	(1,976)	9,438	9,645	(208)	
BENEFIT PAYMENTS	26,537	31,715	(5,178)	(26,491)	(31,630)	5,139	46	85	(39)	
TOTAL	61,854	65,264	(3,410)	(52,370)	(55,534)	3,164	9,484	9,730	(246)	

APPENDIX C - Capital expenditure in 2019/20

Detailed Description	Period 12 Ytd	Budget	% of Budget	Full Year spend (more) / less than Budget	Commentary
BBHLC-NEW BUILD	347,236	835,129	42%	487,893	Slip
HORSHAM PARK POND IMPROVEMENTS	0	22,834	0%	22,834	Slip
BENNETTS FIELD IMPROVEMENTS	9,995	50,000	20%	40,005	Slip
WARNHAM NATURE RESERVE IMPROVEMENTS	24,484	391,348	6%	366,864	Slip + additional budget agreed in 2020/21 budget.
RIVERSIDE WALK PROJECT-HORMARE	0	7,294	0%	7,294	Project complete
PIXIES HOLLOW FOOTBALL PITCH IMPROVEMENT	0	17,549	0%	17,549	Slip
ST MARY'S GARDEN OF REMEMBRANCE	0	3,426	0%	3,426	Project complete
WARNHAM LOCAL NATURE RESERVE - 1ST BOARDWALK REPLACEMENT	0	5,984	0%	5,984	Project complete
HORSHAM PARK PLAY AREA IMPROVEMENTS	600	78,428	1%	77,828	Slip
ROFFEY RECREATION GROUND REGENERATION PROJECT	240	96,660	0%	96,420	Slip
HORSHAM SKATE PARK	1,120	250,000	0%	248,880	Slip
WEST STREET PLANTING	3,000	23,705	13%	20,705	Project complete
BOARDWALK REPLACEMENTS - S'WATER C PARK & L'POOL WOODS	13,838	38,000	36%	24,162	Slip
BILLINGSHURST BYPASS REC PATH IMPROVEMENTS - NORTH PHASE1	0	45,000	0%	45,000	Slip
BILLINGSHURST BYPASS REC PATH IMPROVEMENTS - NORTH PHASE 2	0	30,000	0%	30,000	Slip
HORSHAM PARK - NEW RUBBISH BINS	17,205	25,000	69%	7,795	Slip
PLAY SITE IMPROVEMENTS	72,603	75,000	97%	2,397	Slip
PUBLIC SPACE CCTV CAMERA REPLACEMENT PROGRAMME	35,621	30,000	119%	(5,621)	Timing as part of a five year average budget programme. 20/21 budget reduced by 'overspend'.
	178,706	1,190,228	15%	1,011,521	
VEHICLES - NEW	6,167	564,000	1%	557,833	Slip only circa £156k - as vehicle life extended and plans changed
HORSHAM DISTRICT EXPERIENCE APP & WEBSITE	0	80,000	0%	80,000	Requirement changed since budget set. Funding go digital signage and slip £25k for reduced app and website.
GO DIGITAL SIGNAGE	126,202	112,664	112%	(13,538)	Additional Go Digital signage spend funded from digital projects
	126,202	192,664	66%	66,462	
96 ACT-DISABLED FACILITY GRANT	1,451,412	1,250,000	116%	(201,412)	Overspend planned as part of policy changes - using previous years underspend (grant held on Balance
ACT-HOME REPAIR ASSIST. GRANT	9,290	125,000	7%	115,710	
	1,460,702	1,375,000	106%	(85,702)	
HOUSING ENABLING GRANTS	80,800	1,491,000	5%	1,410,200	Slip
EQUITY FUNDING - PROPERTY DEV CO	0	500,000	0%	500,000	Slip
	80,800	1,991,000	4%	1,910,200	
DISASTER RECOVERY	0	7,389	0%	7,389	Project cancelled / complete
	0	7,389	0%	7,389	
PIRIES PLACE CARPARK	3,441,643	3,992,601	86%	550,958	Slip
				74,797	Slipped just in case needed as in dispute, but less than likely
PIRIES PLACE CAR PARK LIFT	0	74,797	0%	0	Project complete
FORUM CAR PARK LIFT	17,292	17,292	100%	0	Slip
PARKING CCTV	0	30,000	0%	30,000	Slip
PAY & DISPLAY MACHINES	3,960	7,537	53%	3,577	All three projects completed. Net underspend of £1k
RURAL CAR PARK - STEYNING (FLETCHERS CROFT)	12,687	10,960	116%	(1,727)	will not be slipped
RURAL CAR PARK - HENFIELD (LIBRARY)	14,014	13,367	105%	(647)	
WELCOME ZONES IN MULTI-STOREY CAR PARKS	9,473	70,000	14%	60,527	Slip
ANPR REPLACEMENT - SW, FORUM, PP, HURST RD CAR PARKS	370,349	350,000	106%	(20,349)	This overspend emerged towards the end of the year.
STORINGTON MILL LANE - RURAL CAR PARK IMPROVEMENTS	3,069	150,000	2%	146,931	Slip
BILLINGSHURST SIX BELLS & LIBRARY - RURAL CP IMPROVEMENTS	1,150	165,000	1%	163,850	Slip
STEYNING NEWMANS GARDENS - RURAL CAR PARK IMPROVEMENTS	2,794	130,000	2%	127,206	Slip
	3,876,432	5,011,555	77%	1,135,123	
ALBION WAY CONNECTIVITY - WORTHING ROAD	0	200,000	0%	200,000	Slip
HORSHAM TO SOUTHWATER - CYCLING & WALKING ROUTE	0	160,000	0%	160,000	Spend now expected in 21/22
LOCAL CYCLING AND WALKING INFRASTRUCTURE	27,307	40,000	68%	12,693	Slip
BISHOPRIC REFURBISHMENT / ENHANCEMENT	22,540	231,663	10%	209,123	Majority of spend now expected in 21/22
				(15,000)	This was early spend of the 2020/21 budget to get the project underway. £15k will be taken out of 2020/21 budget.
PUBLIC REALM PROJECTS - TOWN CENTRE VISION	15,000	0	n/a		
	64,847	631,663	10%	566,816	
COMMERCIAL PROPERTY INVESTMENT FUND	0	3,000,000	19%	2,481,357	Land at Oakhurst business park funded from commercial property investment fund. £1.5m slipped.
LAND AT OAKHURST BUSINESS PARK - PHASE 4	569,703	51,060			
Commercial property investment fund	569,703	3,051,060	19%	2,481,357	
CORPORATE PROVISION - ASSET ENHANCEMENT	73,456	75,000	98%	1,544	Project completed
COMMERCIAL ESTATES - GENERAL	0	75,000	0%	75,000	Project completed
SWAN WALK CENTRE	366,049	300,000	122%	(66,049)	Spend is accrual based on recent invoice - contested
HILLSIDE PARK, SMALL DOLE, SAFETY WORKS	0	4,197	0%	4,197	Project cancelled / complete
OLD BARN PUMP ALLEY	0	200,000	0%	200,000	Project cancelled
CHESWORTH FARM - NEW STORAGE FACILITY	870	100,000	1%	99,130	Project cancelled / complete
TEMP AT ROWAN DRIVE GARAGES and PEARY CLOSE	1,469,573	1,545,447	95%	75,874	Slip
BILLINGSHURST CAR PARK DEVELOPMENT	3,423	150,000	2%	146,577	Slip
PAVILIONS LEGACY	12,026	60,744	20%	48,718	Slip
SWAN WALK REDEVELOPMENT	957,407	815,000	117%	(142,407)	Spend is accrual based on recent invoice - contested
PARK HOUSE, HORSHAM	192,690	300,000	64%	107,310	Slip
PARKSIDE FLOOR PLATE IMPROVEMENTS	33,216	35,000	95%	1,784	Slip
HIGHWOOD COMMUNITY CENTRE	0	1,195,000	0%	1,195,000	Slip
REPLACEMENT RUNNING TRACK	0	2,000,000	0%	2,000,000	Project cancelled
	3,108,709	6,855,388	45%	3,746,679	
	9,819,502	21,705,075	45%	11,885,572	

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Revenue budgets carried forward from 2019/20 to 2020/21

Appendix D

Department	Code description	Carry forward £	Comments
Community Safety	Equipment tools and hire	20,144	CCTV upgrade - contractor lined up but progress delayed.
Corporate Management	Internal training	1,000	Celebrating employee successes and outcomes during the 2019/20 financial year delayed.
Economic Development	Use of consultants	57,144	Delay to a retailer training programme, progress with the Business Improvement District bid, and a 'Taste the Seasons' brochure was planned to be ready for March 23rd but postponed due to Covid-19
Strategic Planning	Use of consultants	30,000	A number of studies have been commissioned to support the preparation of the Horsham District Planning Framework, some delays to the work on both the transport study and the Sustainability Appraisal as a result of the need to agree with Members which development options should be modelled.
Tech Services	ICT phone contracts	57,000	Delay moving over to new telephone system and consequent implementation costs, due to issues porting the numbers.
	Total	165,288	

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Appendix E - transformation fund at 31 March 2020

2018/19		2019/20	2020/21*
94,865	balance brought forward	355,905 balance brought forward	377,345 balance brought forward
500,000	In year addition	144,095 In year additon	122,655 In year additon
<u>594,865</u>		<u>500,000</u>	<u>500,000</u>
-30,190	Website framework look and feel changes	Digitalisation of Microfiche Planning documents -49,000	<i>Review of district community facilities</i> <i>-25,000</i>
-27,000	Implementation of new legal case management system	-2,900 Agile training - Sept 2019	<i>-300,000 Backfill for the digitalisation project</i>
-8,400	Changes to waste collection service completion in April 2018	-3,800 Lottery start up	<i>Tech costs for the digitalisation project</i> <i>-80,000</i>
-55,180	Implementation of new HR system	-17,790 HR system continued	<i>External review of Southwater Country Park visitor centre</i> <i>-35,000</i>
-11,140	Coaching courses		<i>Customer services visitor counter implementation</i> <i>-8,000</i>
-12,800	External review of Capitol options	Implementation of new Community link database -4,900	<i>Completion of new Community link data base</i> <i>-7,300</i>
-15,100	Affordable Housing Company - full business case	-24,150 Affordable Housing continued start up	<i>Affordable Housing final start up items (if needed)</i> <i>-10,750</i>
-17,300	Growing our own staff - training and learning within strategic planning and development (hard to recruit and retain).	-10,890 Growing our own staff continued	<i>-31,810 Growing our own staff continued</i>
-3,950	Museum index system	-9,225 Museum index system	
-17,000	Housing allocations and rent accounting system		
-36,000	Income transformation officer		
-4,900	Staff survey - temperature snapshot update		
<u>-238,960</u>	Total expenditure in year	<u>-122,655</u> Total expenditure in year	<u>-497,860</u> <i>indicative spend in year</i>
<u>355,905</u>	Balance to be carried forward	<u>377,345</u> balance to be carried forward	<u>2,140</u> balance

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* 2019/20 costs are indicative estimates only. Appropriate additional items may be added as required via SLT approval

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DRAFT NOTE TO THE CORE STATEMENTS 2019/20

Appendix F

TRANSFERS TO/FROM EARMARKED RESERVES

This note sets out the amounts set aside from the General Fund balance in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund expenditure in 2017/18

	Balance at 31.03.18 £000	(Income) / Expenditure 2018/19 £000	Transfer (to) / from other reserves 2018/19 £000	Balance at 31.03.19 £000	(Income) / Expenditure 2019/20 £000	Transfer (to) / from other reserves 2019/20 £000	Balance at 31.03.20 £000
Useable Revenue Reserves							
General Fund Balance	(11,658)	(7,976)	5,405	(14,230)	(6,632)	5,130	(15,732)
New Homes Reserve	(4,048)	0	30	(4,018)	4,062	(4,715)	(4,671)
NHB - BBH Leisure Centre	(1,382)	5,894	(4,827)	(314)	314	0	(0)
Health and Wellbeing	(197)	0	(13)	(210)	0	(97)	(308)
Council tax localism	(293)	0	0	(293)	0	0	(293)
Neighbourhood Planning Grant	(278)	0	0	(278)	0	0	(278)
s106 Reserves	(752)	0	166	(586)	0	(216)	(802)
NNDR Provision	(1,435)	0	0	(1,435)	0	0	(1,435)
Transformation fund	(94)	0	(261)	(355)	0	(23)	(377)
Homelessness Prevention	0	0	(82)	(82)	0	5	(77)
Revenues and Benefits	0	0	(318)	(318)	0	0	(318)
Other	(785)	0	(100)	(885)	0	(83)	(968)
Other Earmarked Reserves	(9,264)	5,894	(5,405)	(8,774)	4,376	(5,130)	(9,528)
Total Useable Revenue Reserves	(20,923)			(23,004)			(25,260)

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